How to Assign an Expert

If you want to get help from a broker or Maine Enrollment Assister, you will need to assign an expert in your CoverME.gov account so they can access your information. Here are the steps to take after you have <u>set up your CoverME.gov account</u>:



Step 1: Go to CoverME.gov and sign in to your account.

Step 2: From the home page of your account, click the button 'Assign an Expert.'

Home	My CoverME.go	V		
Enrollments	Shop for Health or Dental Plan	s Report a Life Change	Get Help Signing Up	0
Verifications	Shop for Plans	Report a Life Change	Assign an Ex	cpert
Applications				
My Household	+ Health		Covera	age Selected
Messages	Clear Choice N	faine's Choice Plus HMO Silver 3000		
	Coverage Period: 01/01/2024	Plan ID:	1234567	
	Plan Selected: 11/17/2023 (3	11PM) Premium:	\$1,346.45 / month	
	Type: HMO	APTC:	\$850.00 / month	
	Metal Level: Silver			



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Step 3: A screen with instructions on how to find a broker or Maine Enrollment Assister will pop up. If you do not have an expert already, you can find one near you by visiting <u>CoverME.gov/localhelp</u> or click the 'Assign an Expert' button to continue.

Home	My CoverME.gov			
Enrollments	Shop for Health or Dental Plans	Report a Life Change	Get Help Signing Up	0
Verifications	Shop for Plans	Update Family Information	Assign an Exper	t
Applications				
My Household	+ Health		Coverage	Selected
Messages 🔟				
	To find a broker on assister in your area, visit <u>or</u> entering your town name or zip code. Once you selecting 'Assign an Expert'. On the next page, by their first and last name.	<u>overme.gov/find-help-near-you</u> to use the m i find your expert, return here to add them to search for assisters by their agency name a	hap feature by o your account by nd search for brokers	
	If you already know the broker or assister you v	want to choose, select 'Assign an Expert'.		ctions 🔻

Step 4: For brokers, you can search by their name or their agency's name and hit 'Select.' For Maine Enrollment Assisters, you need to search by the name of their organization.

CoverME.	Help From An Expert				x
Home	Name or Agency			٩	
Enrollments	Expert Name	Agency Name	Market Kind		g Up 😡
Verifications	Nama	Agong Nomo		Select	an Evenet
Applications	Name	Agency Name		Select	ran Expert
Applications	Name	Agency Name		Select	
My Household	1070107			Select	Coverage Selected
Messages 10	Name	Agency Name		Select	
		1		Select	
	Name	Agency Name		Select	
	Name	Agency Name		Select	
	Name	Agency Mame		Select	
	Name	Agency Name		Select	
		/ ·····		Select	
	Name	Agency Name		Select	
	80.000 m			Select	
	Name	Agency Name		Select	Actions *

Step 5: On the next screen, you will see the name of the expert you selected and their contact information and details about their organization. Click the 'Select this Expert'



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button. Please note: if you already have an expert designated on your account, they will no longer have access to your account.

ome	My CoverM	1E.gov			
	Shop for Health or I	Dental Plans	Report a Life Change	Get Help Sign	ing Up 🕜
erifications	Shop for F	Plans	Update Family Information	Assi	an an Expert
plications	Help From An Expert			×	
Household	-				Coverage Colested
ssages 10	Name or Agency			۹	Soverage Selected
	Expert Nan Expert Agency Phone: Email:	ne / Name			Actions
	Address:				- Additions
	New Clients:	Yes			
	Weekend/Evening Hours:	Yes			
	Language:	English			
	Close Select this Exp	ert			

Step 6: After you have selected your expert, you can access their information through the menu on the left side of the screen.

	🖊 cover ME .go	
	Home	My Expert
<	My Expert	Le Expert Name Remove Expert
	Applications My Household	Agency: Phone: Assignment Date: Email:
	Messages 10	Return Home

Questions? Call us Monday through Friday from 8 a.m. to 5 p.m. ET at **1-866-636-0355, TTY: 711** or find a free, local help by visiting <u>CoverME.gov/localhelp</u>.

