# CREATING YOUR COVERME.GOV ACCOUNT

CoverME.gov, Maine's Health Insurance Marketplace, helps people without access to affordable coverage learn more about health insurance options, compare plans, determine whether they qualify for financial help, and enroll in quality, comprehensive health coverage.

For assistance or technical support, please contact the CoverME.gov Consumer Assistance Center at 1-866-636-0355 TTY: 711.

If you are new to CoverME.gov, you will need to set up a new account in order to shop for a plan. Here are the steps to get started:

**Step 1:** On CoverME.gov, select **Shop > New Consumers** to get started.



**Step 2:** On the New Consumers page, click the green **Enroll Now** button. You can also go to enroll.coverme.gov/users/ sign\_up.

### **New Consumers**

Depending on your expected household income for the year, you may qualify for lower costs for your marketplace plan, like advanced premium tax credits or extra savings on out-of-pocket costs so it's important to complete that section of the application. We will assess anyone in your household for MaineCare when you apply – even if you don't qualify, your children may since the State of Maine has expanded coverage for Maine kids.

### Ready to get started?

Open Enrollment is happening now. This year, Open Enrollment runs from November 1st to December 15th for January 1st coverage or January 15th for February 1st coverage. Use our step-by-step guide to see a your account.

**Step 3:** This will bring you to the page to create your CoverME.gov account. Enter an email or username and a password, then click **Create Account**.

mail or username *	Account Requirements:
	Password must match password confirmation
	Cannot contain the email/username
assword*	Must contain at least 14 characters
	Must contain at least one uppercase letter
	Must contain at least one lowercase letter
Password confirmation*	<ul> <li>Must contain at least one number</li> </ul>
assirora committation	<ul> <li>Must contain at least one character that isn't a</li> </ul>
	number or letter
	Email must be in the following format
assword commination	number or letter

**Step 4:** Review the CoverME.gov Privacy and Use of Your Information agreement. After reviewing the document, click **Continue to Next Step**.

✓ Welcome to CoverME.gov, your account has been created.

## **Privacy and Use of Your Information**

<u>CoverME.gov</u> understands that you are providing us with personal information about yourself and your family. We take the protection of that information very seriously. **CoverME.gov** wants you to understand that your information will be used only to see whether you or your family member(s) qualify for a Marketplace health insurance plan or financial help to make your plan more affordable.

CoverME.gov will confirm the answers you provide by matching them with information from other government agencies like the Social Security Administration. Department of Homeland Security, and the Internal Revenue Service. These data requests are authorized by the Affordable Care Act. We need this information to verify your identity, income, and other information on your application to determine if you are eligible for health coverage and financial assistance through CoverME.gov. We may also check your information at a later time with your permission to make sure your eligibility is up to date. If your answers do not appear to match with the agencies we contact, we will ask you to send us documentation to verify your answers. We will provide a list of different documents that will help us to confirm your information.

CoverME.gov is required to keep your personal information confidential, whether it is written on paper, sent to us by computer, or told to us over the telephone. We may only use or share your information in a secure way with our employees or trusted business partners who perform their work for CoverME.gov. We also may share your information outside of CoverME.gov if you ask us to do so, or where the law provides.

CoverME.gov will also communicate with your authorized representatives and provide information to the health insurance company you select so that it can enroll you in your health plan. If you choose to use a designated representative, such as a health insurance agent, broker, or Maine Enrollment Assister, they will be able to see your application information.

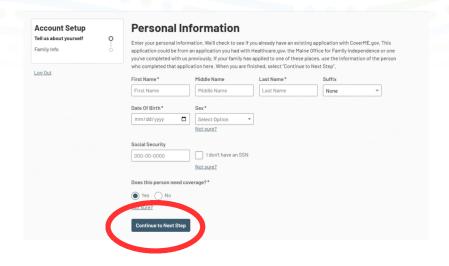
If you are applying on behalf of another family member, but not for yourself, we will not ask about your citizenship or immigration status and we will not ask you to provide a Social Security number.

You can learn more about how we will use your information by accessing the **CoverME.gov** Privacy Policy which can be accessed at any time at <a href="https://www.coverme.gov/privacy-policy">www.coverme.gov/privacy-policy</a>.

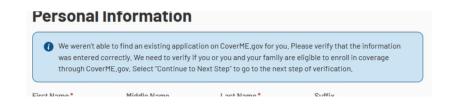
By selecting CONTINUE, you are saying that you understand how CoverME.gov will use the information you provide in your application, and you agree to continue with the application process. You are also indicating that you have permission from all of the people listed on the agreement of their management of their management.

Continue to Next Step

Step 5: Enter your Contact Information and Personal Information, then click Continue to Next Step.

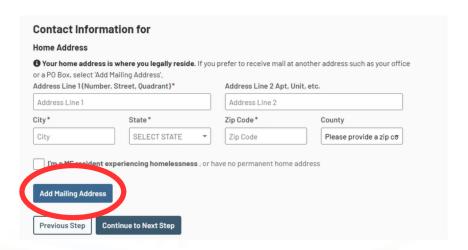


**Step 6:** If you are creating a new account, you will see a blue popup notification. Check that the information you entered is correct. If it is, click **Continue to Next Step** again.



Please note: If you already have a CoverME.gov account, you will see a red pop-up notification with different instructions.

Step 7: Continue with your application, completing Demographic Information and Additional Contact Information. If you checked Mail as a contact preference earlier, you will need to Add Mailing Address even if it is the same as your home address.

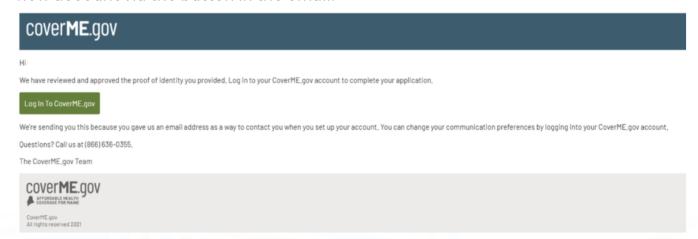


Step 8: Next, we will ask if you consent to us verifying your identity. Remote Identity Proofing (RIDP) is used to verify your identity. This process will ask questions based on your personal and financial history. CoverME.gov uses Experian to confirm your identity.

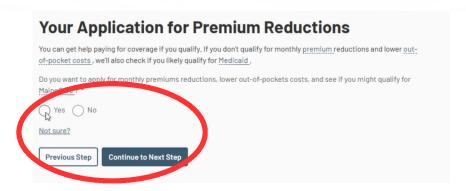
# **Authorization & Consent** Read the authorization and consent statement, You must select 'I Agree' to complete your application online, When you're finished, select Continue to Next Step. For your security, we need to verify your identity before you can proceed. If you agree, you are providing consent to Experian to access your personal information to conduct identity verification on behalf of the Centers for Medicare and Medicaid Services (CMS) - part of the US Department of Health and Human Services (HHS), Below are a few items to • Make sure that you entered your legal name, current home address, phone number, date of birth and email address correctly. We will only collect personal information to verify your identity with Experian, a third party • To verify your identity, Experian uses information from your consumer credit report profile, As a result, you may see an entry called a "soft inquiry" on your Experian consumer report, Soft inquiries are only visible to you, are never shared with third parties, and do not affect your credit score. The soft inquiry will be titled "CMS Proofing Services" and will be removed from your Experian consumer report after 25 months, · You may need to have access to your personal and consumer report information, as the Experian application will data in their files. ■ Lagree Idisagree Previous Step

Please note: If you cannot or do not want to verify your identity online, you may upload approved documents. A list of approved documents can be found at https://www.coverme.gov/support/forms under **Verification Forms and Documents**. CoverME.gov must review and approve uploaded documents before you can proceed (typically this takes 3-5 business days).

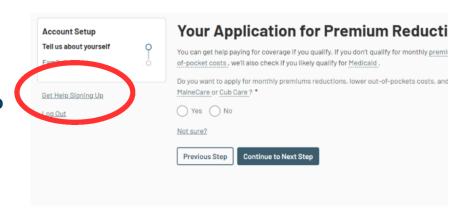
**Step 9:** Once your identity has been verified, you will receive this email. Log in to your new account via the button in the email.



Step 10: Lastly, you will be asked about applying for financial savings, also called premium reductions. If you select Yes, you will continue to the financial assistance application. If you select No, we cannot determine if you are eligible for savings. You may miss out on significant savings.

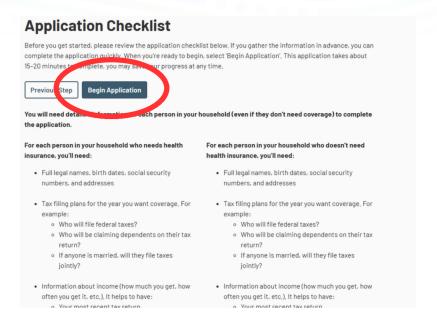


**Step 11:** At this point, you can assign a free, qualified expert to your account. To assign an expert, click **Get Help Signing Up** on the left side of the page.



Please note: See our <u>Assigning an Expert</u> guide for step-by-step instructions to choose an expert and add them to your account. The guide can also be found at www.coverme.gov/support/how-do-i.

Step 12: Review the Application Checklist. Make sure you have all necessary information so you can complete your application easily. To proceed, click Begin Application.



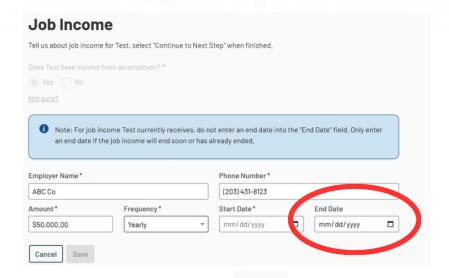
**Step 13:** When completing the Family Information section, add all members of your tax household to your account. Add them to your account even if they already have health coverage or they are not looking for coverage.

You will have the option for every person in your household to identify if they do or don't need coverage.

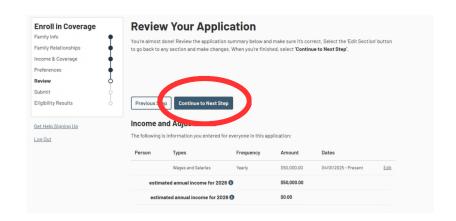
After you have added all members of your tax household, click **Continue to Next Step**.

Family In	formation		
2026 Applica	ation for Coverage	e	
If you need to get he When you're finishe	ealth insurance coverage f d, select 'Continue to Nex	or other members of your family	, select 'Add New Member To Household'.
Add New Men	nber to Household Wh	o else should I include in my hou	isehold?
Member 1			
Name	Age	Sex	Relationship
			Self
Edit Member			
Member 2 Name	Age	Sex	Relationship
			Child
Edit Member			
Previous S p	Continue to Next Step		
Does this per	rson need covera	nge?*	
Yes (	) No		
Not sure?			

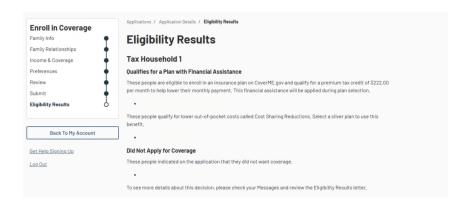
Step 14: When completing the Job Income section, leave End Date blank unless your income is ending on 12/31/2026. This could include leaving your job or permanently closing your business on this date. If you expect to have income in 2027, leave End Date blank.



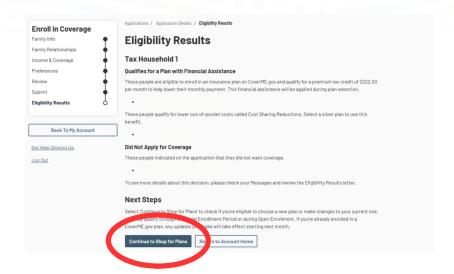
**Step 15:** Review your application. Once you have confirmed that all information is correct, click **Continue to Next Step**.



**Step 16:** You can now view your results to see if you qualify for financial savings. Financial savings on CoverME.gov are based on the income you report for your household.



**Step 17:** If you haven't already selected a plan, now is the time to shop for coverage that fits your health needs and budget. Click **Continue to Shop for Plans**.



# Questions?

Call CoverME.gov's Consumer Assistance Center at 1-866-636-0355, TTY: 711, Monday through Friday from 8 a.m. to 5 p.m. ET.

Expanded hours during Open Enrollment can be found at CoverME.gov/support/find-help.

Find free, local help by visiting CoverME.gov/localhelp.