Updating Your CoverME.gov Application

If your income varies during the year or the size of your household has changed since you enrolled, you should adjust the information you provided in your CoverME.gov application as soon as possible. These changes may affect your coverage or the financial savings you receive.

Step 1: Sign in to your account. If you can't remember your password, select **'Forgot Your Password?'** and enter your email so instructions to reset your password can be sent or call the Consumer Assistance Center at **1-866-636-0355, TTY: 711** to reset your password.

AFFORDABLE NEALTH COVERAGE FOR MAINE	Maine's Official Health Insurance Marketplace	CALL CUSTOMER SERVICE (866) 636-0355 / TTY:711
	Sign In	
	Username]
	Password	
	SIGN IN	
	Forgot Your Password? Create Account	

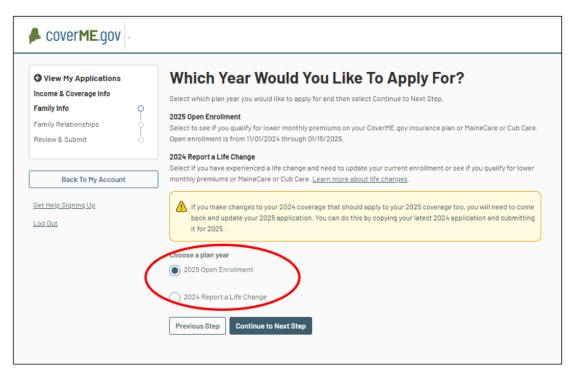
Step 2: From the home screen you will see 'Applications' in the menu on the left side of the screen. Click that tab, then you can update your 'Current' application by selecting **'Copy to New Application'** from the **'Actions'** drop-down menu.

A coverME.go	V							
Home Enrollments	Applicatio		ion for financial a	ssistance, it will be liste	ed below. To update an application, find your current			
My Expert Verifications Applications	application and select 'Copy to new application'. If the status says it's a draft, that means you haven't submitted that application yet. You must submit applications for both 2024 and 2025 if you have updates that should apply to your coverage for 2024 and 2025. Application Year							
My Household	ID	Year	Status	Started	View Eligibility Determination Sub Review Application			
Messages 2	202108502	2025	Draft	10/07/2024 11:06	N/A Transfer History Full Application			
	3305344 Current	2025	Determined	09/18/2024 19:51	09/19/2024 11:40 Actions -			
	1493571	2024	Determined	11/01/2023 14:44	11/01/2023 14:52 Actions 🔻			
	1451836	2024	Determined	10/18/2023 17:09	10/18/2023 18:10 Actions 🔻			



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Step 3: Choose the plan year you want to update your application and click the **'Continue to Next Step'** button.



Step 4: Click on the **'Begin Application'** button to move past the Application Checklist. If you need to add a new family member, you can select **'+Add New Member'** and complete the required fields. If you need to remove a person, please call the Consumer Assistance Center at **1-866-636-0355, TTY: 711**. To edit your income, select the **'Edit Income & Coverage Info'** button.

O View My Applications	Family Information 2025 Application for Coverage				
Income & Coverage Info					
Family Relationships	finished, select 'Cor	If you need to get health insurance coverage for other members of your family, select 'Add New Member'. When you're finished, select 'Continue to Next Step'. • Add New Member • Mhon eise should I include in my household?			
Back To My Account	Member 1	 Information Complete 			
<u>Get Help Signing Up</u>	Name	Age	Sex	Relationship	
Log Out	John Doe	45	Male	Self	



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Step 5: Answer all of the questions in the Tax Info screen, then select 'Continue to Next Step.' Under Job Income, complete the required questions: Employer Name, Phone Number, Amount, Frequency, and Start Date. **It's important that you do not enter an end date in the 'To' field for income unless you know the income has ended or will end.** Then click 'Save' to apply your update.

G My Household	Job Income					
Income & Coverage Info						
Tax Info	Tell us about job income fo	r John select "Continu	ue to Next St	tep" when finishe	d.	
Job Income	Does John have income	from an employer? *				
Other Income	Yes No					
Income Adjustments	Not sure?					
Health Coverage						
Other Questions		me John currently rec if the job income will end			te into the "End Date" field. C)nly
Back To My Account	Employer Name*		Ph	one Number*		
Get Help Signing Up	Employer ABC		(2	207) 555-5555		
	Amount	Frequency*	Sta	art Date 1	End Date	
	45000	Yearly	- O	1/01/2025	mm/dd/yyyy	Ē
Log Out	43000					

Step 6: Complete all necessary updates on the rest of the application and then submit. Your financial assistance eligibility will update and automatically apply to your active coverage starting the following month.

Questions? Call us Monday through Friday from 8 a.m. to 5 p.m. ET at **1-866-636-0355**, **TTY: 711** or find a free, local help by visiting <u>www.CoverME.gov/localhelp</u>.

